Reservation Form

Olde Ipswich Tours

www.ipswichtours.com

Name and Date of Tour

Departure City

Last Name (as it appears on passport)

First Name (as it appears on passport)

Middle Initial

Street Address

City/State/Zip Code

Telephone Number(s)

Place of Birth

Date of Birth (mm/dd/yyyy)

Email Address

Passport Number and Country of Issuance

Date of Expiration)

Emergency Contact Name/Telephone Number

Health Insurance Provider/Policy Number

Name of person you would like to room with or note if you choose Single Supplement)

Please list any dietary restrictions, allergies, or mobility issues.

Please reserve a place for me on the above named tour. I understand the attached Terms and Conditions on page 2 of this document apply to this reservation. (Please contact Olde Ipswich Tours by phone to provide credit card details for a 600€ per person deposit.)

We highly recommend travel insurance. Olde Ipswich Tours, P.O. Box 541, Ipswich, MA 01938 Tel. 978-356-5163 Email: info@ipswichtours.com

Signature

Date

Olde Ipswich Tours, LLC / **P.O. Box 541 | Ipswich, MA 01938 | (978) 356-5163**

Terms & Conditions

Reservations and Deposits

To reserve a place on the trip, you must sign a reservation form and submit a deposit of 600€ per person. Until we receive your deposit, we cannot guarantee you a place on the tour. Upon receipt of your deposit, you will receive an invoice for the balance of the tour price, which is due in two installments, 50% at 120 days before departure (after the tour has been guaranteed to run with the minimum number of sign ups) and the remaining balance of 50% at 60 days before departure date.

Passport

A valid passport is required by all U.S. citizens for travel to Europe. The expiration date on the passport should not be earlier than six months before the date of re-entry to the U.S.

Smoking Policy

We ask that there be no smoking in the vans, at meals, or in rooms.

Itinerary

We will make every effort to conduct the itinerary exactly as it is presented in the tour brochure. If for any reason we are required to make an alteration, we will notify you as soon as possible and will make a substitution of equivalent or higher value.

Cancellation Policy

If Olde Ipswich Tours must cancel the tour for any reason, including closure of international borders, you will be refunded in full.

If you must cancel your tour for any reason, medical or otherwise, the cancellation policy is as follows:

Days prior to trip start date	**Cancellation Fee per Person**
From confirmation to 120 days prior to arrival	600€ (entirety of deposit)
91-120 days	30% of trip price
31-60 days	50% of trip price
61-90 days	75% of trip price
0-30 days	100% of trip price

We highly recommend that tour participants purchase travel insurance.

Behavior

We reserve the right to terminate the tour of any person who is abusive of others or who exhibits disruptive behavior.

Traveler Health

Travelers must be in reasonably good health to participate and should make Olde Ipswich Tours aware of any relevant health issues or accommodation requirements prior to the tour. Tour participants should be able to climb in and out of a minivan; should be able to participate in a walking tour at a slow pace; and should be able to climb one flight of stairs.

Included in tour

- ground transportation as described in itinerary
- all breakfasts
- lunches and dinners where indicated in itinerary
- all lodging
- all tips and taxes
- entrance fees to attractions as described in itinerary ● all tour guides

Not included in tour

- airfare
- personal insurance
- wine or alcohol with meals unless specified
- activities indicated as "optional"